**Call for Erasmus+ Staff Mobility**

Key Action 1 of the Erasmus+ Program provides funds for short-term trainings or arranges an individual visit on administrative staff’s own initiative at a partner institution in eligible program countries. This program is called ‘Staff Mobility for Training’.

**Funding**

The faculty members and administrative staff members participating in the program may receive funding, including contributions for travel costs and subsistence during the period abroad. The subsistence grant is a contribution towards all other costs for the individual including travel within the city, accommodation, meals and snacks.

**Funding for travel expenses:**For each participant, the distance for travel is calculated by below ‘*Distance Calculator*’ provided by European Commission:[http://ec.europa.eu/programmes/erasmus-plus/tools/distance\_en.htm

ELDE EDİLEN "KM" DEĞERİ                          HİBE MİKTARI(AVRO)](http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm)
10-99 KM arası                                                               23 €
100-499 KM arası                                                           180 €
500-1999 KM arası                                                         275 €
2000-2999 KM arası                                                       360 €
3000-3999 KM arası                                                       530 €
4000-7999 KM arası                                                       820 €
8000 KM ve üzeri                                                           1500 €

**Funding per day:**The amount of support provided per day per country is determined by the National Agency ([www.ua.gov.tr](http://www.ua.gov.tr/)).

**EU Grant support for the Mobility of staff Table 1: Daily Amounts for Erasmus+ Training Staff Mobility**

**Ülke Grupları;**
**1. Grup Program Ülkeleri:** Danimarka, Finlandiya, İrlanda, İsveç, İzlanda, Linhtenştayn, Lüksemburg, Norveç için günlük 162 Avro,
**2. Grup Program Ülkeleri:** Almanya, Avusturya, Belçika, Fransa, Güney Kıbrıs, Hollanda, İspanya, İtalya, Malta, Portekiz, Yunanistan için günlük 144 Avro,
**3. Grup Program Ülkeleri:** Bulgaristan, Çekya, Estonya, Hırvatistan, Kuzey Makedonya, Letonya, Litvanya, Macaristan, Polonya, Romanya, Sırbistan, Slovakya, Slovenya, Türkiye için günlük 126 Avro.

**Duration of mobility:** The duration for Erasmus+ Mobility could be from 2 days to 2 months. Yet, maximum 5 days of the mobility would be supported by Erasmus grant. In order to be eligible for the subsistence grants, beneficiaries will need to make travel arrangements for their mobility period up to one day before and one day after the actual mobility dates.

**How to apply**
To be able to participate in training staff mobility program, there is no need for an Erasmus+ agreement between AGU and host institution. All full-time academic and administrative members who wish to take part in this mobility program should can apply without an acceptance letter. When you are eligible, you have three months to submit your acceptance letter to Erasmus Office. Otherwise, You will loose the right to participate in Erasmus mobility. Instead, the substitutes will get the chance to submit acceptance letter.
**Staff Mobility Criteria for Training**

Applying to the Staff Mobility for the first time +20 Points

Previously participation to the mobility -10 Points

Having completed at least 2 years at Abdullah Gül University +5 Points

Staff with disabilities are prioritized (The statement from a doctor or other

relevant authority confirming the special needs should be submitted to the International Relations Office during the application period) + 10 Points

Spouse and/or Children of martyr people and/or veteran staff members are prioritized (if proving documents are provided in the application) + 15 Points

Being an Erasmus Faculty/Department Coordinator in time of application + 10 Points

Application from a non-active department within the Erasmus+ Programme +10 points

If there has never been a participation from any of the AGU staff to the Receiving University before + 10 Points

If there has never been a participation from any of the AGU staff to the Receiving Country before + 10 Points

To have made an Erasmus+ Inter-institutional agreement on behalf of the Department + 10 Points

English Proficiency Certificate or graduated from a %100 English Department + 10 Points

Participation in Erasmus Programme in the country of nationality -10 points

Compliance with the Internationalization Strategies and Aims of Abdullah Gül University as outlined in the Erasmus+ Charter for Higher Education 2014-2020 and its Internationalization Strategy + 10 Points

Applicant who was selected but cancelled his/ her application after the deadline given by Erasmus Office in his/her previous application. *(whether the reason is force majeure or no., the reason should*be *consulted to the National Agency and evaluated by the relevant Erasmus+ Commission of Abdullah Gül University)*-10 Points

Any AGU member wishing to do so may take part in staff mobility without requesting financial support. Applicants, who will not be awarded a grant on the basis of lack of funding, will remain on a reserve list and will be awarded grants if funds become available in due course. Please visit [www.erasmus.agu.edu.tr](http://www.erasmus.agu.edu.tr/) for information regarding partners, Erasmus+ coordinators, sample of documents and other related issues. If you need any further information please do not hesitate to contact us via e-mail erasmus@agu.edu.tr.